

A Catchy Title Goes A Long Way

Computer fundamentals final project | Loretta 9999 | CCAC | Spring 2018

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Project Background

Grab what you wrote in your proposal and tweak it to make it current.

What prompted you to do this project?

Intended Audience

Who might care about your project? Why might they care?

Overview of products produced

The following table details each of the products stored in this project directory

Name of product	Description	Exact file name
Bid spreadsheet	The initial project bid I created for this project	Loretta_bid.xlsx
Photo gallery	A web page that shows a dozen or so images of the actual installation job I did using the spreadsheet bid	installationGallery.html
Project proposal	The initial project proposal	cabinetBidProposal.pdf
Final project report	This final project report	cabinetBidProjectFinalReport.pdf

Work process log

Make a numbered list of the steps you took to carry out your project. This is a very handy tool to create for yourself even if you're not submitting the project to anybody else. Think about what you would need to remember to redo the entire project a year from now. Don't rely on your memory! They fade!

Creation steps

1. Created bid spreadsheet using the Bid Like A Pro module
2. I work in cabinet making, so I printed the bid out and proposed it to our client.
3. After the negotiation, I returned to the bid file and updated the amounts we changed
4. Did the job, and took photos of each core step. I wrote down each time I took a photo on a clip board so I could add captions when I assembled the website.
5. Created a skeleton HTML page using the html tutorial.
6. Copied all of the image files from my phone into a sub-directory in my project directory called "photos"
7. Used W3-schools tutorials to add images to the web pages and added captions

Web Publishing steps

1. Compiled all HTML files and image files into a 'web' directory
2. Uploaded the web directory to the CCAC student linux web server
3. Tested the upload on several computers, in several browsers

Useful project resources

The following table lists links and descriptions of all the external resources I found useful in creating this project.

Name of resource	Description	Publisher	Link
W3Schools HTML Tutorials	Extensive guide to implementing each of the key HTML components in the website	W3Schools Consortium	Click me
Resource 2			
Resource 3			
Resource 4			

Project Output Screenshots

Use the snipping tool and the image insert tools here to include a few screen shots of your products:

Figure 1: How to insert an image into a word document

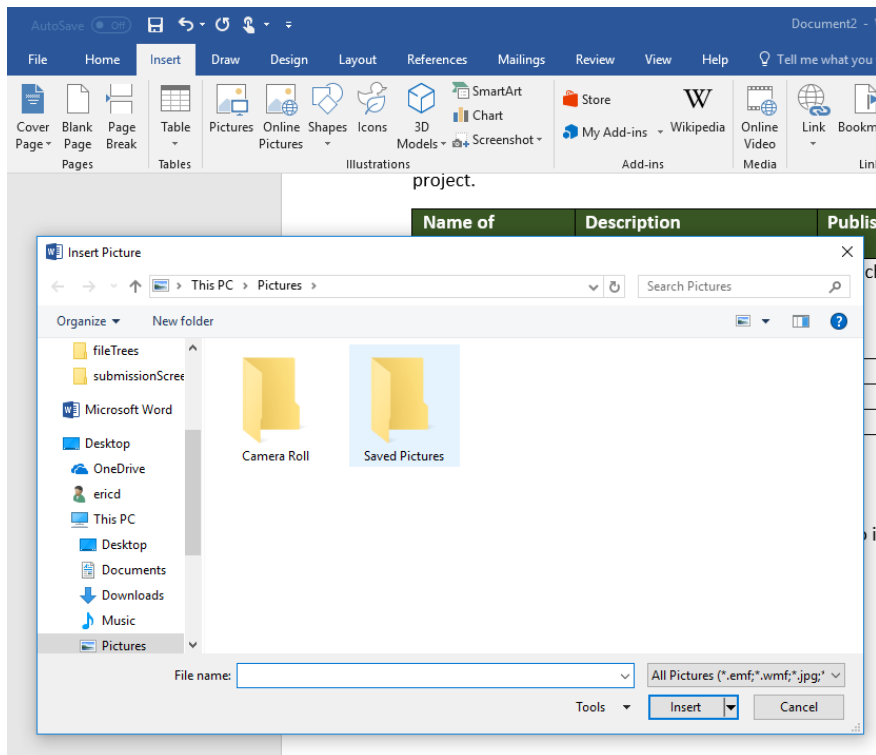


Figure 2: Inserting a table of contents

The screenshot shows the Microsoft Word interface with the References ribbon selected. The ribbon includes options like 'Table of Contents', 'Add Text', 'Update Table', 'Insert Footnote', 'Insert Endnote', 'Next Footnote', 'Show Notes', 'Smart Lookup', 'Researcher', 'Insert Citation', 'Manage Sources', 'Style: APA', and 'Bibliography'. The 'Table of Contents' task pane is open, showing two options: 'Automatic Table 1' and 'Automatic Table 2'. A tooltip for 'Automatic Table 1' explains that it includes all text formatted with heading styles 1-3.

Built-In

Automatic Table 1

Contents	
Heading 1.....	1
Heading 2.....	1
Heading 3.....	1

Automatic Table 2

Table of Contents

Heading 1.....	
Heading 2.....	
Heading 3.....	

Automatic Table 1
Automatic table contents (labeled "Contents") that includes all text formatted with the Heading 1-3 styles

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Suggestions for future students

Write a few paragraphs to a future CIT100 or CIT115 student whose interested in your project. Tell them about what you liked doing, what was tricky, and what was easy. What should they do differently to avoid some of your mistakes? Be as detailed as you can: remember, your reader can only read this page, not your mind!

You can make subtitles of sections here

Headings help other students know what your paragraphs are about!